

## **GVTA Board Meeting Minutes – 12/5/07 6pm at Chevys in Vallejo.**

The following directors were present at the meeting: Chris Picone, Doug Ramo, and PJ Grewal. Jeanne Guanzon attended as the Youth Committee Chairperson.

**Update on membership** – the GVTA now has 5 members – Holly and PJ joined in the past month. Doug and David will hopefully be joining soon.

**Update on finances** – still haven't spent anything. We have money from membership (\$138.01) in the Paypal account which Chris will transfer to the WAMU account.

**Update on tax exempt status** – still waiting for IRS Tax Exempt Determination letter. If it isn't here by December 17<sup>th</sup> (90 days from submittal), we will start inquiry on the status. We will need to send IRS Determination to State tax board, to Sec. of State Public Charity group, to Washington Mutual, and to USTA Grant people.

**Update on grant applications** – The American Canyon Grant is waiting for the American Canyon City Council to give final approval. Jeanne submitted the USTA Grant Proposal on 11/12. Still a few other grant sources (USTA Norcal, USTA Community Outreach Grant, "Aces for Kids" Grant, and WAMU Grant) which we may pursue. None of these require submission before the beginning of next year.

**Update on promotions** – The article submitted to the Vallejo Times Herald has not yet been published. Nothing about the GVTA in the American Canyon Eagle either. We need to develop a pamphlet promoting GVTA and our future programs. We'll post pamphlets at the tennis courts, when we get it together. Chris nominated Ledy Delfin-Icatar to be the Promotions Chairperson. He will check to see if Ledy will accept the task.

**Membership strategy & promotion** – currently we will rely on the website and word-of-mouth to add members and promote GVTA. Ledy has been pushing the GVTA to friends, school, and people at the courts. In mid-January we will send a promotional email (about our programs, leagues and website) to the list of 401 names of USTA Norcal players from Vallejo / American Canyon in hope to generate interest. That will be followed by a major GVTA get-together, including food, drink and tennis play, in early February.

**Planned Tennis Get-Together** – since the BCTA is having their get-together on Feb. 9<sup>th</sup>, we are looking at Feb 2<sup>nd</sup> for our get-together. Doug offered to serve as the Chairperson for the Events committee.

**Racquet program** – Jeanne has gathered and distributed a few racquets. Doug will serve as the Chairperson for the Racquet Donation program and will investigate other sources for racquets.

**Youth program / tennis education** – Jeanne has a Youth program planned out and will serve as the Chairman for the Youth/Instructional Committee.

**Leagues** – we anticipate there will be GVTA Men’s 3.0 team and possibly a Men’s 3.5 team next Spring. We could have a Women’s 3.0 team depending on the success of our February promotional push. Matches will likely be played at Amador. Chris will Captain and serve as Chairperson for the Leagues committee.

**Round Robins** – are expected to start in Feb/Mar timeframe, probably after our main GVTA promotional get-together. The idea is to give people more opportunities to play, meet and network with other players, and spread the word of GVTA. PJ offered to be the Chairperson for the Round Robins.

**Website** – added forms to gather “areas of interest” from members and those who are just interested in our programs. These may provide contact info for our programs, people looking for instruction, people looking to get back into tennis, and people just looking for others to play with. Also updated our program info on the website. No other changes are planned at this time. Chris will be Chairperson for the Website.

**Court Resurfacing grant status** – Jeanne is putting together the grant application for the GVRD.

**Committee assignments & planning** – Resolved chairperson assignments while discussing previous items. Re-iterated the chairperson assignments stated above.

**Liability and Incorporation Insurance** – will pursue in February, right before beginning of any program involving participants.

**Adjournment** – meeting ended at 7:03pm. Next meeting will be on Wednesday 1/9/08 at 6pm.